

Illness, Injuries and Medication Policy

Illness Policy

We know that all children will become ill and usually more so in the first few weeks and months of starting nursery. The nursery is a communal environment and the transmissions of diseases will inevitably occur.

If a child becomes ill at nursery, we will make the child comfortable, and ring the parent to advise them of the situation. The parent can either collect the child, or they can decide it is fine for the child to remain in the care of nursery staff. The child will continue to be monitored and any worsening of the situation will be reported to the parent again.

If a child has an inhaler or other regular prescribed medication, it will be administered with the parents permission. Any medicine given to a child must be in the child's name, be within date, and be prescribed. We will not administer anti biotics or other medication where the child needs to stay away from further infection until recovery.

The nursery will only administer child paracetamol if the parent has given permission and all dosages will be recorded and the parent asked to sign the form when collecting.

Injury

If a child has suffered an injury, the staff member will assess the seriousness of the injury. If it is a minor injury, an accident at nursery form will be completed to note what has happened. They staff will then ring the parent to make them aware and take any further instructions. The parent may decide to collect their child.

If the child sustains a head injury, the member of staff dealing with injury to gain advice from First-Aider at work. The Child will be comforted and injury dealt with appropriately • Parent to be called and informed of accident, accident form to be fully written Appendix 8 • Parent to be given head bump information leaflet when they collect and sign accident form

Medication Policy

The Willows Day Nursery

The Nursery will only administer medicine to children with the express written permission of Parents/Guardians, and only if:

- There is a clear label on the original container with the child's full name on it.
- The date on the label will be checked BEFORE the medicine will be administered. If the medicine is considered out of date, it will not be used, and the Parent/Guardians will be contacted.
- Written records will be kept of all medicine administered to the child
- Two staff members, one of whom must be a registered first aider will be present at all times when medicine is being given to a child.
- The medicine does not carry a warning notice with any special instructions

Please see the full policies in the nursery Policies and Procedures documents.

Reviewed 15th July 2024